

## 10 Tips to Becoming a Highly Respected Employee

Think of your colleagues that you've most enjoyed working with— they are often successful, likeable, and respectful. Studies prove that most successful employees are often the most respected and likeable employees. Respected employees often have these traits in common:

1. **They buy into the vision.** Truly great employees have a lot of options. They could probably work anywhere. So when they choose an employer, they make sure the organization stands for something they can stand behind.
2. **They look out for their peers.** A workplace isn't a family, but a group of people who should be committed to each other's success. Great employees know this.
3. **They follow through.** Reliability is a requirement. There's not much more to say on this one.
4. **They support their leaders.** They champion their leaders.
5. **They take care of themselves and their families.** Great employees recognize that if they don't take care of the other parts of their lives—their health, happiness, and families—they're unlikely to be truly successful at their job.
6. **They act ethically.** Great employees strive to get stuff done, but they also have a bias toward morality and fair dealing.
7. **They look for chances to help people.** The core of a company should be problem solving. So whether it's a chance to help a colleague complete a task, or to help a potential customer find an answer, great employees always want to be part of the solution.
8. **They evangelize.** Everyone's job involves sales, to some degree. Great employees know this, and are happy to spread the news about their company's great products, services, and culture.
9. **They say thanks.** Gratitude improves relationships and simply makes people happier and more productive. So great employees express their appreciation.
10. **They count to 10.** We all have moments of frustration. Rather than reacting immediately, great employees count to 10—sometimes figuratively, sometimes even literally.



If you would like to become a successful, likeable, and respected employee, keep these 10 tips in mind when working with others.